



**NOTICE TO PROCEED**

11 AUG 2023

**OAKRIDGE PROPERTIES INC.**  
25 ADB Ave., San Antonio, Pasig City

**Attention: HASH PEARL ANN REYES**

Gentlemen/Mesdames:

We wish to inform you that your contract procured through Negotiated Procurement (Lease of Real Property and Venue) for the **Lease of Venue for Basic Technical Writing Workshop for Pasig City Disaster Risk Reduction and Management Office** under Lease Contract No. **100-23-05-1259** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**HON. VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:   
**HASH PEARL ANN REYES**  
Authorized Representative  
**OAKRIDGE PROPERTIES INC.**

Date: Aug 11, 2023

RFQ No. 100-23-05-1259 | AEN